

# NETWORKED INSURANCE AGENTS AUTHORIZATION TO USE NLINK WEBSITE



Use this form to establish permissions for your agency personnel. Permissions subject to Networked approval.

DATE:            AGENCY:            ADDRESS:            AGTCODE

**PLEASE CHECK ONE:**  Networked Affiliate  Integrated Insurance Agency  Former Affiliate w/Policies  Other

*If your agency has more than one location, use one form for each address.*

*Primary Contact for Affiliation (License, E&O, W9, Contract, Dues) **NAME** EMAIL*

*Main Email Receives ALL copies of bound policies, endorsements, NOCs, NORs & renewal notices. **EMAIL***

**Form must be signed! Must include your AGT code or full agency name! Valid for 30 days (if your agency makes staff or email changes, you must submit a completely new form.)**

Add Delete Change	First Name	Last Name	Title	Email	Commissi on Statement <u>1 person</u> only	Submit Endorse- ments	CL & NTrack	PL
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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An agency that has been granted use of the N-Link Suite website (the "Site") is subject to the following terms of use. By signing this page, the agency designated below ("you" or "your") agrees to be bound by these terms and conditions.

1. You may grant User IDs to those of your employees who are authorized to use the Site. You will promptly notify us in writing of any changes (additions or deletions) to the list of authorized users and will immediately eliminate access to the Site by any individual who is no longer entitled to such access.
2. User ID's are only to be used to access and use the Site for legitimate business reasons. User IDs are never to be shared and you and your authorized employees are responsible for maintaining the confidentiality of the User IDs. You and your authorized employees are liable for any harm that may result from failure to maintain that confidentiality, any improper use of the User IDs or the Site, or any breach of these terms and conditions. You will promptly report to your Networked representative at 530-477-3931 only any unauthorized use of the User IDs or any other breach of security regarding the User IDs or the Site.
3. You and your employees must treat all customer information on the Site as strictly confidential and not use or disclose that information except for legitimate business purposes in compliance with all applicable privacy requirements. You and your employees will also not use or disclose any of our confidential information except on our behalf for legitimate business purposes.
4. We reserve the right to terminate or suspend access to the Site or any related sites by any person or persons at any time, with or without cause.
5. We make no warranties with respect to the operation of or the information contained on the Site. We will not be liable for any damages, whether direct, indirect, consequential, special or otherwise arising out of your use of the Site.

**AGENCY PRINCIPAL / OWNER:**  
(Print name)

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**FAX FORM TO 530-274-5738 or SCAN & EMAIL TO  
questions@networkedins.com**

